



Measuring Success, LLC

Project Manager

Our busy and growing company is looking for a part-time contract employee to coordinate our consulting projects. The Project Manager will typically be overseeing two or three large projects and several smaller ones. Clients include large, highly political organizations.

Primary tasks:

- Oversee project plans and modify based on changing needs / requirements
- Maintain and communicate to all parties a clear vision of the big picture, milestones, and deliverables of the project
- Coordinate on a daily basis the organization's human and technological resources to best complete projects on time and on budget
- Interface with clients for purposes of project coordination

Project Manager is expected to have the following qualifications:

- Proven track record in managing hourly-based projects
- Well-developed client relationship management and communications skills
- Proficiency in establishing and maintaining remote relationships
- Proficiency in MicroSoft Office suite
- Technological savvy
- Strong orientation toward detail and ability to work well under tight deadlines
- Passion for non-profit/social enterprise sector

Measuring Success is a growing consulting firm dedicated to creating quantitative performance measurement tools to aid nonprofit managers and boards enhance their organizational effectiveness. Measuring Success was started over four years ago and grew out of work at the Harvard Business School, Kellogg Business School, and Harvard's Kennedy School, as well as its founder's experience at McKinsey & Company and as Director of Strategy for a national non-profit organization. Measuring Success focuses on national, networked non-profit organizations, primarily with associations serving as the outsource headquarters for their affiliates' measurement of key indicators. Our products allow affiliates to compare themselves on key metrics with other peer institutions as well as their own longitudinal history.

Salary commensurate with experience. Compensation is competitive with the non-profit consulting industry.

Seeking candidates immediately! Send a resume and cover letter to: Jenna Andelman

Learn more about us: www.measuring-success.com